

La Casa de Amigos

SPANISH CLUB

Dear Parents,

Thank you for your interest in La Casa de Amigos Spanish Club. I am pleased to confirm that I will be able to run the club at Frimley C of E School on **Fridays** this Spring Term for **12 sessions**, from 15:30 – 16:30 on the following dates. To enrol your child and secure a place, please kindly return the Registration Form **by the 5th December** and term fee of £66.00 **by the first day of the school's Spring Term**. Places are limited and will be allocated on a '*first come first served*' basis.

Club dates: **4, 11, 18, 25 January; 1, 8, 15 February; 1, 8, 15, 22, 29 March.**

Registration Form (please return to the school office by the 27th November)

I would like to enrol my child for La Casa de Amigos after school Spanish Club

Child's Name _____ Date of Birth _____

Home Address _____

Year Group _____ Any Medical Condition/Allergies/Special Education Needs _____

Name of *Parent/Guardian (*please delete as appropriate) _____

Email Address _____ Emergency Contact Number _____

Signature of *Parent/Guardian (*please delete as appropriate) _____

An electronic bank transfer is the preferred method of payment. If you will be paying by Cash or Cheque, please leave this at the school office in a sealed envelope clearly marked 'Spanish Club' and with your child's name + class.

Please tick the method of payment as applicable:

- I enclose Cash payment of £66.00
- I enclose a Cheque payment of £66.00 made payable to Mrs Sara Ayres
- I have made a bank transfer of £66.00 to Account Name: Mrs Sara E Ayres, Bank Name: The Royal Bank of Scotland; Sort Code: 16-70-01; Account Number: 10052776; Payment Reference: FCE + Child's Surname

Terms & Conditions – You accept the following terms and conditions when enrolling your child:

Children must be collected promptly at the end of the scheduled session by their Parent/Carer.

For the safety of the children and to maintain the quality of the language session for all, respect and courtesy are expected from the children. If a child does not meet the required behaviour, the issue will be discussed with their Parent/Guardian. The tutor reserves the right to exclude any child who is repeatedly unable to meet the behaviour expectations.

Termly fees must be paid in full by the first day of the school term. Fees are non-refundable. Unfortunately, any missed sessions due to personal circumstances cannot be refunded or made up at any other time. In the unlikely event of a cancelled session by the tutor, this will be either re-scheduled or credited to the next term's fees.

Parents are strongly advised to notify the tutor if their child will be absent to sayres1577@gmail.com or 07969 025 045.

The tutor will not be held responsible for loss or damage to personal items or clothing.

Half a term's notice or fees in lieu will be required if you do not wish for your child to continue attending the club.

Terms and conditions and fees are subject to change and reasonable notice of this will be given.